

## GOVERNANCE

### DECISION SHEET

#### LICENSING COMMITTEE - WEDNESDAY, 14 MAY 2025

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
1.1	<u><b>Urgent Business</b></u>	<u><b>The Committee resolved:</b></u> There was no urgent business.		
2.1	<u><b>Exempt Business</b></u>	<u><b>The Committee resolved:</b></u> in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 10.1 (Taxi Licence Renewal), item 10.2 (Request for Revocation - Taxi Driver Licence) and item 10.3 (Request for Suspension/Revocation - Taxi Driver Licence/Taxi Licence/Private Hire Licence).		
3.1	<u><b>Declarations of Interest and Transparency Statements</b></u>	<u><b>The Committee resolved:</b></u> there were no declarations of interest or transparency statements intimated.		
4.1	<u><b>Deputations</b></u>	<u><b>The Committee resolved:</b></u> there were no deputations.		
5.1	<u><b>Minute of Previous Meeting of 19</b></u>	<u><b>The Committee resolved:</b></u>		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
	<b><u>February 2025</u></b>	to approve the minute.		
5.2	<b><u>Minute of Meeting of the Licensing Sub Committee of 22 April 2025</u></b>	<b><u>The Committee resolved:</u></b> to approve the minute.		
5.3	<b><u>Committee Business Planner</u></b>	<b><u>The Committee resolved:</u></b> to note the Business Planner.		
6.1	<b><u>Notices of Motion</u></b>	<b><u>The Committee resolved:</u></b> there were none.		
7.1	<b><u>Referrals from Council, Committees or Sub Committees</u></b>	<b><u>The Committee resolved:</u></b> there were none.		
8.1	<b><u>Low Emission Zone - Wheelchair Accessible Taxi Exemption - CR&amp;E/25/107</u></b>	<b><u>The Committee resolved:</u></b> (i) note that wheelchair accessible taxis are to be granted an additional one-year exemption from the Low Emission Zone; and (ii) instruct the Interim Chief Officer – Governance to communicate this decision to wheelchair accessible taxi operators.		
8.2	<b><u>Taxi Fleet Composition - CORS/25/122</u></b>	<b><u>The Committee resolved:</u></b> (i) consider the results of the public consultation; (ii) retain the policy that all new applications for a taxi vehicle licence require to be for a Wheelchair		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		<p>Accessible Vehicle (WAV);</p> <p>(iii) agree a mixed fleet with a 50/50 split between Saloons and WAVs;</p> <p>(iv) instruct the Chief Officer – Governance to organise the list in order of length of licence held at that date and add applicants to the bottom of the list thereafter;</p> <p>(v) agree that each applicant on the waiting list be permitted one opportunity to pass on the chance to change vehicle before being moved to the bottom of the list;</p> <p>(vi) agree that an applicant who accepts the opportunity to change vehicle is given 6 months in which to do so before the opportunity passes to the next applicant on the list;</p> <p>(vii) that all current licence holders could apply for access to the waiting list for a saloon plate <u>from 9 July 2025</u>;</p> <p>(viii) instruct the Chief Officer – Governance to conduct a review of the mixed fleet policy within a 12-month period and bring back a report to the Licensing Committee to identify any challenges which have arisen in implementation of the policy and to determine if any changes are required to ensure the effective operation and application of the policy. Such a review to include a note of the current split within the fleet; and</p> <p>(ix) to defer any Wheelchair Accessible Vehicle exemption requests to the</p>		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		Committee meeting on 8 October 2025.		
8.3	<b><u>Sexual Entertainment Venue Licensing - CORS/25/041</u></b>	<b><u>The Committee resolved:</u></b> to instruct the Executive Director of Corporate Services to undertake a formal review process of Sexual Entertainment Venue licences.		
9.1	<b><u>Short Term Let (New Operator) - 41 Shielhill Avenue</u></b>	<b><u>The Committee resolved:</u></b> to grant the licence.		
9.2	<b><u>Short Term Let (New Operator) - Flat 17, Trinity House Trinity Quay</u></b>	<b><u>The Committee resolved:</u></b> to defer consideration of the application until the necessary upgrading works are completed, after which time the Chief Officer - Housing could grant or refuse the licence under delegated powers, if appropriate.		
9.3	<b><u>Short Term Let (New Operator) - 97 Oakhill Grange</u></b>	<b><u>The Committee resolved:</u></b> to grant the licence.		
9.4	<b><u>Taxi Zone Relaxation 2025 Request</u></b>	<b><u>The Committee resolved:</u></b> to suspend the zoning policy (in terms of airport zoned vehicles operating in the city) for the duration of the Tall Ships event and the Offshore Europe during the following date and time periods:- <ul style="list-style-type: none"> <li><u>Tall Ships 2025</u> Friday 18 July 18:00 – Tuesday 22 July 23:59; and</li> </ul>		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		<ul style="list-style-type: none"> <li><u>Offshore Europe 2025</u> Tuesday 2 September – Friday 5 September 2025 – Full Days.</li> </ul>		
9.5	<b><u>Public Entertainment Licence (Grant) - Aberdeen Sports Village</u></b>	<b><u>The Committee resolved:</u></b> to defer consideration of the application until 17 August 2025, to allow time for the Licensing Team to receive clear inspection responses from the Council's Building Standards and Environmental Health, after which time, the Chief Officer - Governance could grant the licence under delegated powers or otherwise refuse the licence if the premises did not receive clear inspection responses.		
9.6	<b><u>Late Hours Catering (Renewal) - Wandaland Ltd, Fuse Box, 44 Bridge Street</u></b>	<b><u>The Committee resolved:</u></b> to defer consideration of the application until 25 August 2025, to allow time for the Licensing Team to receive a clear inspection response from the Council's Environmental Health Team, after which time, the Chief Officer - Governance could grant the licence under delegated powers or otherwise refuse the licence if the premises did not receive a clear inspection response.		
10.1	<b><u>Taxi Licence Renewal</u></b>	<b><u>The Committee resolved:</u></b> to grant the licence.		
10.2	<b><u>Request for Revocation - Taxi Driver Licence</u></b>	<b><u>The Committee resolved:</u></b> to revoke the licence with immediate effect on the grounds that the carrying on of the activity to which the licence related had caused, was causing or would likely to cause a threat to public safety.		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
10.3	<b><u>Request for Suspension/Revocation - Taxi Driver Licence/Taxi Licence/Private Hire Licence</u></b>	<b><u>The Committee resolved:</u></b> to take no action in relation to all three licences.		
11.1	<b><u>Taxi Driver Licence - Renewal</u></b>	<b><u>The Committee resolved:</u></b> The Committee were advised that this item had been granted under delegated powers.		
11.2	<b><u>Taxi Driver Licence - Renewal</u></b>	<b><u>The Committee resolved:</u></b> The Committee were advised that this item had been granted under delegated powers.		
11.3	<b><u>Taxi Driver Licence - Renewal</u></b>	<b><u>The Committee resolved:</u></b> to defer consideration of the application until 6 July 2025, to allow a medical report to be received and should the applicant meet DVLA Group 2 Standards, the Chief Officer - Governance could grant the licence under delegated powers, otherwise refuse the licence if a medical report does not meet the medical standards by the aforementioned date.		
11.4	<b><u>Taxi Driver Licence - Renewal</u></b>	<b><u>The Committee resolved:</u></b> to defer consideration of the application until 15 July 2025, to allow a medical report to be received and should the applicant meet DVLA Group 2 Standards, the Chief Officer - Governance could grant the licence under delegated powers, otherwise refuse the licence if a medical report does not meet the medical standards by the aforementioned date.		
11.5	<b><u>Request for Exemption from Policy -</u></b>	<b><u>The Committee resolved:</u></b>		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
	<u>Wheelchair Accessible Vehicle</u>	to refuse the request for exemption from the Wheelchair Accessible Vehicle Policy.		
11.6	<u>Request for Exemption from Policy - Wheelchair Accessible Vehicle</u>	<b><u>The Committee resolved:</u></b> to refuse the request for exemption from the Wheelchair Accessible Vehicle Policy.		
11.7	<u>Request for Exemption from Policy - Wheelchair Accessible Vehicle</u>	<b><u>The Committee resolved:</u></b> The Committee were advised that this item had been deferred until the next meeting.		
11.8	<u>Request for Exemption from Policy - Wheelchair Accessible Vehicle</u>	<b><u>The Committee resolved:</u></b> to refuse the request for exemption from the Wheelchair Accessible Vehicle Policy.		
11.9	<u>Request for Exemption from Policy - Wheelchair Accessible Vehicle</u>	<b><u>The Committee resolved:</u></b> (i) to refuse the request for exemption from the Wheelchair Accessible Vehicle Policy; and (ii) to approve a Wheelchair Assistance exemption.		
11.10	<u>Request for Exemption from Policy - Wheelchair Accessible Vehicle</u>	<b><u>The Committee resolved:</u></b> (i) to refuse the request for exemption from the Wheelchair Accessible Vehicle Policy; and (ii) to approve a Wheelchair Assistance exemption.		
11.11	<u>Request for Exemption from Policy - Wheelchair Accessible Vehicle</u>	<b><u>The Committee resolved:</u></b> to approve the request for exemption from the Wheelchair Accessible Vehicle Policy.		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
11.12	<b><u>Request for Exemption from Policy - Wheelchair Accessible Vehicle</u></b>	<b><u>The Committee resolved:</u></b> to approve the request for exemption from the Wheelchair Accessible Vehicle Policy.		

If you require any further information about this decision sheet, please contact Mark Masson, tel 01224 067556 or email [mmasson@aberdeencity.gov.uk](mailto:mmasson@aberdeencity.gov.uk)